

GRIEVANCE PROCEDURES

Title IX Sexual Harassment Policy Grievance Procedures

Students seeking information about **Title IX Sexual Harassment Policy Grievance Procedures** should contact the Office of Nondiscrimination (<https://barnard.edu/nondiscrimination>). Please click on this link for more information: [Title_IX_Sexual_Harassment_Policy_Grievance_Procedures_1.pdf](#)

Office of Nondiscrimination

- Margi Schierberl, Director, Office of Nondiscrimination, Elliott 106L, mschierb@barnard.edu
- Sara Olszak, Associate Director, Title VI and Title IX Coordinator, solszak@barnard.edu
- nondiscrimination@barnard.edu

Academic Grievance Procedures

Students seeking information about **Academic Grievance Procedures** should contact their Class Dean (<https://barnard.edu/deansoffice>.)

A student who believes that there is evidence to support a claim of an unfair course grade should discuss the claim with the appropriate Class Dean. In consultation with the Class Dean, the student's next step is to approach the instructor to discuss the grade (if such a discussion already took place, evidence of said discussion, in the form of documentation, will be required).

If the instructor gives reasons for not changing the student's grade before the grievance process is formally initiated, and if the student and the instructor cannot reach an agreement, the student then provides a formal letter, with relevant documentation attached, and proof of conversation with the instructor, to the Dean for Academic Planning and Class Advising.

The Dean for Academic Planning and Class Advising provides this information to the Dean of the College and the Provost, who may require further conversation with or information from the faculty instructor.

The Dean of the College, the Provost, and the Dean for Academic Planning and Class Advising then confer to determine if a grade change is reasonable. Students are notified by the Dean for Academic Planning and Class Advising once a determination has been reached.

Grade grievances cannot be appealed.

To schedule an appointment with your Class Dean, visit the [website](#).